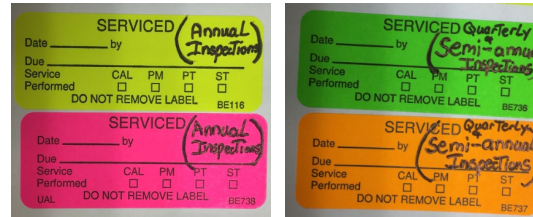# How do you know if equipment is safe to use at Mon Health Medical Center?

- **Medical equipment**

  - Inspection tags are current.

  - Equipment is cleaned before patient use.

  - Equipment is working properly (red tags are available through the Facilities Department to label broken equipment). Contact BioMed if medical equipment is broken (304-598-1439).

- **Other equipment?**
  - For appliances, ensure it has been electrical checked by Facilities.
  - IT equipment should be issued or checked by IT.
  - For utility failures, contact Facilities.

What to do in the event of an Environment of Care Incident?

- There is a Hospital Systems Failure and Basic Staff Response Quick Reference Guide attached to the Utility Systems Management Plan in PolicyStat.

- Snapshot of Guide:

HOSPITAL FAILURE	WHAT HAPPENS	WHO TO CONTACT	RESPONSIBILITY OF STAFF
Cardiac Monitoring System	Monitor Fails	BioMed x1439 (304-598-1439) House Supervisor x6648 (304-285-6648)	Use portable monitors on critical patients. BioMed will contact vendor for immediate service.
Computer Network	Computer system unavailable.	Call Helpdesk x1327 (304-598-1327)	Implement downtime procedures and remain off computer until notified.
Drinking Water	Contamination of Water Supply	Facilities x6680 (304-285-6680) Security x6664 (304-285-6664) House Supervisor x6648 Administrator on Call Incident Command All Department Managers	Facilities shuts off water supply from the outside until declared safe for use. Alert staff about water contamination and **Do Not Use** water for drinking. Facilities will call municipal utility company. Do not DRINK water; however, water can be used for other reasons. See *Handling Contamination of the Water Supply* policy and attachment.
Water	Loss of Water	**Facilities Management x6680**	Facilities Management and Security will initiate fire watch. Utilize bottled water and alcohol hand sanitizer. Facilities will call vendor for immediate service.
Electrical Power Failure – Generator starts	Only lighting and equipment on emergency power will operate. Only	**Facilities Management x6680**	Verify life support equipment is functioning. Use flashlights. Complete surgery cases in progress.